

## APPLICATION FORM BRIDGE YEAR PROGRAM

**Please attach photo:**

### PERSONAL DATA

*Please complete in BLACK in order to be easily copied and/or faxed.*

<b>Family name:</b>		<b>Gender:</b>	
<b>First name (s):</b>		<b>Date of birth:</b>	
<b>Email:</b>		<b>Place of birth:</b>	
<b>Current address:</b>		<b>Permanent address (if different):</b>	
<b>Postcode:</b>	<b>City:</b>	<b>Postcode:</b>	<b>City:</b>
<b>Phone:</b>		<b>Phone:</b>	

### SECONDARY SCHOOL DETAILS

<b>Type of school leaving certificate acquired:</b>	
<b>School name/type:</b>	
<b>School address:</b>	<b>Phone/Email:</b>
<b>School advisor name:</b>	<b>Phone/Email:</b>

**WHICH STUDY PROGRAM WOULD YOU LIKE TO APPLY FOR AFTER COMPLETING THE BRIDGE YEAR?**
 Business                       Engineering                       Social Work

**LANGUAGE COMPETENCE**
**Mother tongue:**

<b>English:</b> <i>(for non-native English speakers)</i>		<b>German:</b>	
<b>My English skills are:</b>	<input type="checkbox"/> basic	<b>My German skills are:</b>	<input type="checkbox"/> basic
	<input type="checkbox"/> average		<input type="checkbox"/> average
	<input type="checkbox"/> good		<input type="checkbox"/> good
	<input type="checkbox"/> excellent		<input type="checkbox"/> excellent
I have studied English for            years.		I have studied German for            years.	

**ASSISTANCE**
**Do you need help to find an accommodation?**
**Do you require a visa for Germany and do you need support in order to apply for it?**
**REQUIREMENTS/DOCUMENTS IN ADDITION TO THE APPLICATION FORM**

- |          |   |
|----------|---|
| <b>1</b> | Secondary school leaving certification                                |
| <b>2</b> | CV  |
| <b>3</b> | Letter of motivation  |
| <b>4</b> | Passport copy (page with personal information only)                   |
| <b>5</b> | Candidates from China, Mongolia and Vietnam need an APS certification |

**NOTES**

All documents have to be translated into English or German

**FURTHER COMMENTS**

**HOW DID YOU LEARN ABOUT THE PROGRAM?**

DHBW Homepage     Gate Germany     Flyer     Other (kindly describe below)

**Applicant's Declaration:**

I hereby declare that the information provided in this form is complete and accurate.

I read and agree the application and payment procedure

**Place and date:**

**Signature:**

**Please return to:**

DHBW Heidenheim International Office  
Ulrike Hirsch  
Marienstraße 20  
89518 Heidenheim  
GERMANY  
hirsch@dhw-heidenheim.de

## **Application and Payment Procedure**

Dear applicant,

thank you for your interest in the Bridge Year Program.

Upon receipt of your application package, we will check your documents.

If you have fulfilled all the requirements and have been selected for the program, we will send you a conditional acceptance letter requesting a first instalment of 1.000 Euro to be paid until a certain deadline. Once we have received the payment, you will get a final confirmation as well as an invoice for the remaining fee of 2.500 Euro.

In case of non-payment of the instalment until the deadline, your application will be cancelled.

Once the total program fee has been paid, you will receive the invitation letter for your visa application.

A refund of the program fee is only possible in the case of a visa refusal or other well-founded reasons. In such a case, the fee will be reimbursed minus a processing fee of 300 Euro. Bank charges are at your expense.

The course takes place from minimum 14 participants.

Ulrike Hirsch  
Project Coordinator Bridge Year Program