

Student ID Card

Important Information

For all international students

Dear Students,

At the start of your course at the Duale Hochschule Baden-Württemberg Heidenheim you will receive a chip card which is your Student Identity Card.

This card has several functions:

- **identity document for examinations and tests,**
- **access card to enter buildings/rooms at the Duale Hochschule Baden-Württemberg Heidenheim,**
- **photocopier card,**
- **library card.**

To issue the Identity Card a **colour passport photo in a 2:3 ratio format** (the most optimal size is 220 x 300 Pixels) is required.

Please upload your picture to the following website:

<http://www.heidenheim.dhbw.de/studentidcard>

To upload your picture, you will need your Student Number and Date of Birth.
You can only submit one photo.

If the upload does not work, then please contact us with the following email address:

ausweisbilder@dhbw-heidenheim.de

In the case that you lose your Student Identity Card, there will be a charge to issue a replacement.

You will receive your Student Identity Card during orientation; it will be valid until the end of your course.

Your passport photo will only be used by the DHBW **for internal matters**. We will assume you consent to this unless we hear otherwise.