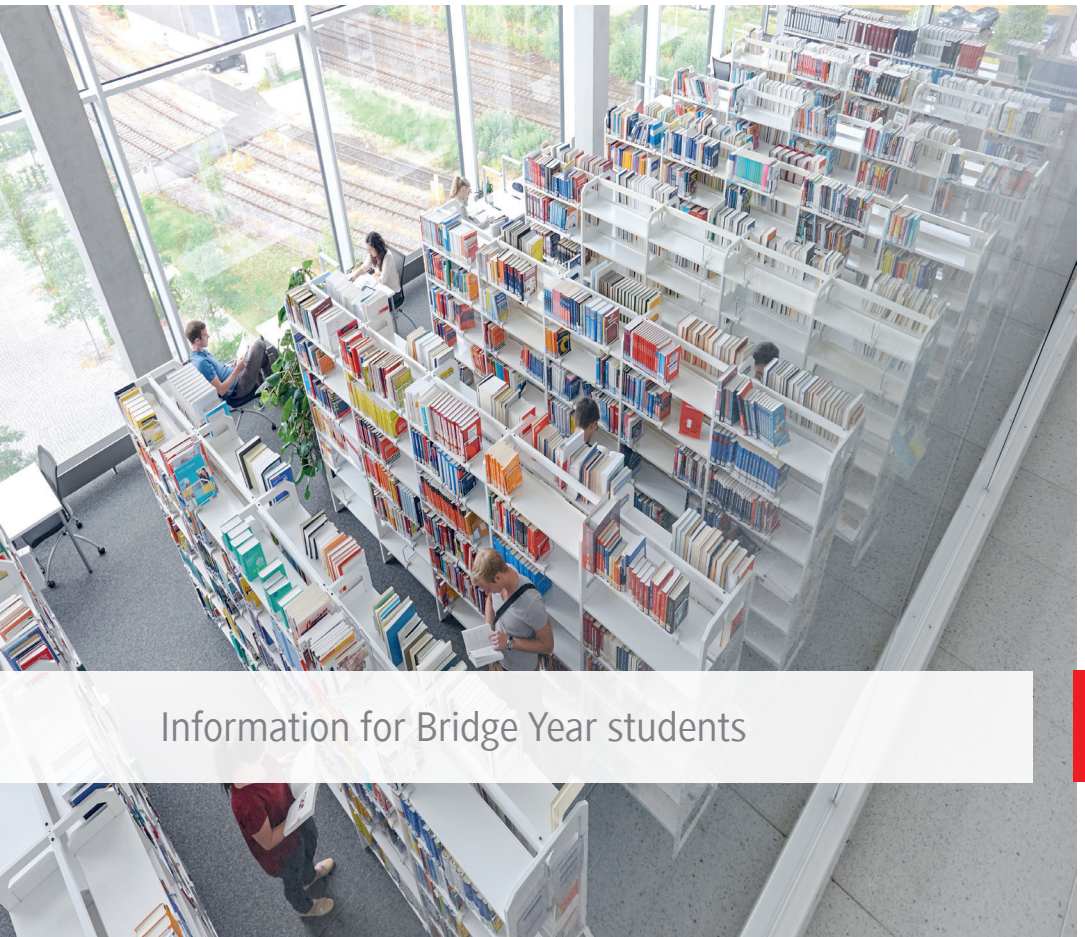


# Library DHBW Heidenheim



Information for Bridge Year students

## Library locations

### **The library has 3 locations:**

- Main library, Marienstraße 20, 4. floor
- Branch library, Wilhelmstraße 10, 3. floor
- Academy for Health Professions in Ulm/Wiblingen, only available to students on site

## Opening hours and contact details

**Opening hours for the main library and the branch library as well as further information can be found on the website below at "Ansprechpersonen & Öffnungszeiten".**

Fon: 07321 2722-150

Fax: 07321 2722-159

Homepage: [www.heidenheim.dhbw.de/bibliothek](http://www.heidenheim.dhbw.de/bibliothek) E-

Mail: [bibliothek@dhbw-heidenheim.de](mailto:bibliothek@dhbw-heidenheim.de)

Instagram: [@dhbwheidenheim\\_bibliothek](https://www.instagram.com/dhbwheidenheim_bibliothek)

## Terms and conditions of library use

- Borrowing books is possible with the student ID card in both the main library and the branch library.
- The library account is valid till the end of the Bridge Year program. Before departure, all media must be returned and outstanding fees must be paid.
- Loan period: 2 weeks, with up to 10 renewals, as long as there are no reservations from other users.

- Reference section: books can only be borrowed for 1 day or over the weekend, there is no renewals possible. Those books are marked with a red dot on the spine.
- Magazines: can be borrowed for 2 weeks, there is no extension possible.
- Newspapers: can only be read in the library and scanned/copied. They cannot be taken out of the library.
- Textbook collection and seminar equipment: will be provided for specific study programmes and are only available to the participants of the study course.

## Online library account / Online renewal

- Access: please click on „Mein Konto“ in the online catalogue.
- Login through your ID number (your student no. is mentioned on your ID card below the barcode) and password (your birthday in following format: DD.MM.YYYY)
- After successful login, renewal can be carried out. Please check the new loan period after you made the renewal. In case the renewal is not possible you will receive a message in the note field.
- In case a correct e-mail address is stored in the library account, a reminder mail will be sent two days before the end of the loan period. The library can not guarantee the safe delivery of e-mails and therefore even without reminder you are required to comply with the loan period.
- Borrowed items have to be returned on time or be extended otherwise you have to pay overdue fees. The fees must be paid within three months.
- If you have any questions, please contact [bibliothek@dhbw-heidenheim.de](mailto:bibliothek@dhbw-heidenheim.de)

## Research in the library collection

### Online-catalog

[www.heidenheim.dhbw.de](http://www.heidenheim.dhbw.de) → Bibliothek → Literatursuche

- Search for books and magazines (print and electronic) in library stock.
- The shelfmark will show you where you are going to find the requested book.

### Databases

[www.heidenheim.dhbw.de](http://www.heidenheim.dhbw.de) → Bibliothek → Datenbanken

- Statistics, company data, standards, individual journal articles or book chapters can be found on data-bases (the library catalog only shows the titles of the magazines/books, not the individual essays/chapters).
- All databases are listed and linked in the regional information system ReDI.

### EDS

[www.heidenheim.dhbw.de](http://www.heidenheim.dhbw.de) → Bibliothek → Literatursuche

- Search interface specifically for electronic texts, ebooks, magazines (including chapters and essays) and content from various licensed databases.